

99010037001000, 99010037001000

# Apply for a mobile ICT card

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/371145246/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99010037001000, 99010037001000
Leistungsbezeichnung I	Apply for a mobile ICT card
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Aufenthaltstitel (010)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Anforderungen in Bezug auf Aufenthaltskarten für Unionsbürger und ihre Familienmitglieder, einschließlich Familienmitglieder, die keine Unionsbürger sind
Lagen Portalverbund	Personal einstellen (2030200), Einwanderung (1080100)

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	03.11.2021
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/aufenthg_2004/_19b.html">https://www.gesetze-im-internet.de/aufenthg_2004/_19b.html</a> <a href="https://www.gesetze-im-internet.de/aufenthg_2004/_19b.html">https://www.gesetze-im-internet.de/aufenthg_2004/_19b.html</a>
Teaser	You can obtain a Mobiler-ICT card if you come from a country outside the EU or the EEA and wish to work in a German branch of a foreign company for longer than 90 days.
Volltext	<p>You can obtain a Mobile ICT Card if you are to work as a manager, specialist or trainee in a German branch of a foreign company.</p> <p>The Federal Employment Agency must approve your employment. In particular, the Federal Employment Agency will check your activity as a manager, specialist or trainee as well as your salary and working conditions.</p> <p>The residence permit is issued for the duration of the internal transfer within the company, but for at least 90 days. However, the stay in Germany may not exceed three years for managers/specialists and one year for trainees. At the same time, the planned stay in Germany may not be longer than the stay in the EU member state that issued the residence permit for the purpose of the intra-company transfer.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• Valid passport or passport substitute</li> <li>• Residence permit from another EU Member State for internal transfer within the company</li> <li>• Current biometric photo</li> <li>• Proof of your qualifications (e.g. university certificate, certificate of completed vocational training)</li> <li>• Proof of professional experience (e.g. job references)</li> <li>• Employment contract or letter of secondment, if required</li> <li>• Proof of means of subsistence (e.g. equity capital,</li> </ul>

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proof of income, blocked account, declaration of commitment)

- Proof of your health insurance
- Current registration certificate

In individual cases, the Immigration Office may request the submission of further documents.

## Voraussetzungen

- You have a recognized and valid passport or passport substitute.
- You have a residence permit from another member state valid for the duration of the application procedure for the purpose of internal transfer within the company.
- You are to be employed as a manager, specialist or trainee in Germany.
- The intra-company transfer in Germany should last more than 90 days.
- You can present an employment contract valid for the duration of the transfer and, if necessary, a letter of secondment.
- The Federal Employment Agency has approved the employment.
- There are no grounds for deportation against you.
- Your stay does not jeopardize or impair the interests of the Federal Republic of Germany.
- You can secure your livelihood and health insurance cover from your own resources without claiming public benefits.

## Kosten

Issuing a residence permit: EUR 80.00

Under certain conditions, a fee reduction or fee exemption may be possible

Notes:

- For the issuanceFor the issuance of the residence permit in the form of an electronic residence permit, which can also be used as electronic proof of identity, additional fees may apply.
- The time andand the form of fee collection and payment vary depending on the authority.

## Verfahrensablauf

The procedure is as follows:

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- Depending on the foreigners authority and your request, it may be possible to apply via the Internet. Find out whether your foreigners authority offers electronic applications.
- If the application can only be made in person, make an appointment with the immigration office. During the appointment, your application will be accepted and your supporting documents checked (bring these with you to the appointment). Your fingerprints will be taken to produce the MobilerICT card.
- In the case of an electronic application, the Foreigners' Registration Office will contact you after receiving your online application to arrange an appointment at the Foreigners' Registration Office if necessary. During the appointment, your documents will be checked (bring them with you to the appointment) and your fingerprints will be taken for the production of the mobile ICT card.
- If your application is approved, the Foreigners' Registration Office will arrange for the Mobile ICT Card to be issued.
- After about six to eight weeks you can collect the MobilerICT card from the immigration office.
- The Mobile ICT Card must always be collected in person.

Alternatively, you can send the application to the Federal Office for Migration and Refugees via the BSCW server (<https://bscw.bund.de>). The responsible immigration authority will then decide on the application.

### Bearbeitungsdauer

about six to eight weeks.

### Frist

- If you are already in Germany for short-term mobility, you must submit the application at least 20 days before the end of your stay for short-term mobility.
- If you are still abroad, you must submit the application at least 20 days before entering Germany.
- If you have submitted the application 20 days before your entry, you may stay in Germany for up to 90 days within a 180-day period until the immigration authority has made a decision.
- days within 180 days in Germany and work.
- Objection period: one month

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### weiterführende Informationen

### Hinweise

#### Rechtsbehelf

An appeal against a decision by the immigration authority can be lodged with the authority named in the decision within one month of notification of the decision. The appeal may be lodged in writing, in electronic form or for the record.

If the foreigners authority does not uphold the appeal, an action may be brought before the court named in the notice of appeal.

#### Kurztext

- Mobile ICT card issue
- Foreign nationals who hold a valid residence permit for the purpose of an intra-company transfer from another EU member state and who wish to work in a German branch of their company for longer than 90 days can obtain a "Mobile ICT Card". The Federal Employment Agency must approve the employment in Germany.
- The MobilerICT card is issued for the duration of the intra-company transfer. However, the stay in Germany as part of the intra-company transfer may not exceed three years for managers/specialists and one year for trainees.
- The planned stay in Germany may not be longer than the stay in the EU Member State that issued the residence permit for the purpose of the intra-corporate transfer.
- If the foreign person is already staying in Germany as part of short-term mobility, the application for a "MobilerICT card" must be submitted at least 20 days before the end of the stay for short-term mobility.
- If applying from abroad, the application must be submitted at least 20 days before entering Germany.
- Depending on the foreigners authority and your request, you can apply online or in person.
- A fee is charged for the issue of the "MobilerICT-Karte". The time and form of payment vary depending on the authority.
- Responsible: the foreigners authority responsible for the applicant's place of residence; The application can

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	be sent alternatively to the Federal Office for Migration and Refugees, which forwards the application to the responsible immigration authority.
<b>Ansprechpunkt</b>	
<b>Zuständige Stelle</b>	The foreigners authority is responsible for this.
<b>Formulare</b>	<ul style="list-style-type: none"> <li>• Online procedure possible in some cases</li> <li>• Written form required</li> <li>• Personal application required</li> </ul>
<b>Ursprungsportal</b>	Apply for a mobile ICT card, Mobile ICT-Karte beantragen