

99008001012009, 99008001012009

Identity card issuance for under 16s

Heruntergeladen am 31.05.2025

<https://fimportal.de/xzufi-services/365715516/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99008001012009, 99008001012009
Leistungsbezeichnung I	Identity card issuance for under 16s
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)

Modul	Sachverhalt
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.12.2020
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_1.html https://www.gesetze-im-internet.de/pauswg/_9.html https://www.gesetze-im-internet.de/pauswg/_1.html https://www.gesetze-im-internet.de/pauswg/_9.html
Teaser	If you are under 16 years of age, your parents or guardians can apply for an identity card for you.
Volltext	At the request of parents, an identity card can be issued for children under 16 years of age.
Erforderliche Unterlagen	• Another identity document and/or a civil status certificate (e.g. birth certificate) proving the identity of the applicant. • Declaration of consent of the legal guardian, • in the case of only one legal guardian, the additional proof of custody, • a biometrically suitable photograph (according to the photo sample board).
Voraussetzungen	• German within the meaning of Art. 116 sec. 1 of the Basic Law (Grundgesetz, GG) • If you would like to apply for an identity card as a teenager more than 3 months before your 16th birthday, it is necessary to be accompanied by at least one of your legal guardians. In principle, however, the signatures of both your parents are required. • It is sufficient if you as a parent or guardian apply for the ID card and the other parent or guardian has a declaration of consent presented. • If you are the sole legal guardian, you must provide proof of custody or residence determination.
Kosten	€22.80 for applicants under 24 years of age. 13,00€ surcharge for applications outside working hours or at a non-competent authority.

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Verfahrensablauf	
Bearbeitungsdauer	It usually takes at least 2 weeks from the date of application until you can pick up your identity card at the Bürgeramt.
Frist	At the latest when you turn 16 years old, you must apply for an identity card. Exception: You have a valid passport document.
weiterführende Informationen	
Hinweise	Detailed information about the identity card and its functionalities can be obtained from the information portal provided by the Federal Ministry of the Interior, Building and Community: https://www.personalausweisportal.de https://www.personalausweisportal.de
Rechtsbehelf	
Kurztext	
Ansprechpunkt	Please contact the identity card authority (Lord Mayor/Mayor) of the municipality of residence.
Zuständige Stelle	Responsibility lies with the identity card authority (Lord Mayor/Mayor) of the municipality of residence.
Formulare	
Ursprungsportal	Identity card issuance for under 16s, Personalausweis Ausstellung für unter 16 Jährige