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Applying for admission to the aptitude test for assistance in tax matters

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/345121555/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99135005031000, 99135005031000
Leistungsbezeichnung I	Applying for admission to the aptitude test for assistance in tax matters
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Steuerberatung (135)
Verrichtungskennung	Abnahme (031)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der

Modul	Sachverhalt
	Beschäftigung in einem anderen Mitgliedstaat
Lagen Portalverbund	Berufsausbildung (1030200), Weiterbildung (1040100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	31.01.2019
Fachlich freigegeben durch	Hessian Ministry of Finance
Handlungsgrundlage	https://www.gesetze-im-internet.de/stberg/_37a.html https://www.gesetze-im-internet.de/stberg/_38a.html https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140 https://www.gesetze-im-internet.de/stbdv/_6.html https://www.gesetze-im-internet.de/stberg/_39.html https://www.gesetze-im-internet.de/stberg/_37a.html https://www.gesetze-im-internet.de/stberg/_38a.html https://www.gesetze-im-internet.de/stbdv/index.html#BJNR019220979BJNE006601140 https://www.gesetze-im-internet.de/stbdv/_6.html https://www.gesetze-im-internet.de/stberg/_39.html

Teaser

Volltext

Are you a citizen of a member state of the European Union (EU), the European Economic Area (EEA) or Switzerland, have obtained an educational qualification outside Germany that entitles you to self-employed assistance in tax matters and would like to work as a tax consultant in Germany?

Assuming your professional qualifications, the first step is the aptitude test before an examination board at the highest tax authority of the federal state in which you want to take up the activity.

****Binding information****

If you are unsure whether you meet the requirements for admission to the aptitude test, you will receive binding information from the competent Chamber of Tax Consultants upon request.

****Exams in Hesse****

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In Hesse, the aptitude test is conducted by an examination board of the Hessian Ministry of Finance. The exam, which you can only take in German, consists of a written and an oral part.

If necessary, deadlines must be observed when submitting the application. Please contact the Hessen Chamber of Tax Consultants.

If you fail, you can retake the exam up to 2 times.

****Tip**** : Some training institutes offer preparatory courses – then research on the Internet.

Erforderliche Unterlagen

- Application form (original)
- Proof of nationality
- Certificates, diplomas, qualifications, certificates and other certificates (copies/copies only with official certification)
- Curriculum vitae
- Passport photo

Please refer to the application form for details.

Voraussetzungen

Admission to the aptitude test requires, inter alia, the following conditions:

- Citizenship of a member state of the European Union (EU), the European Economic Area (EEA) or Switzerland
 - Diploma entitling you to help in tax matters in your country
- o d e r
- If the profession of tax advisor is not regulated in your state: completion of a course of study that prepares for the profession and one year of professional activity

Kosten

****Handling charge****

- for the binding information (admission requirements): EUR 200,00 Euro
- for the application for admission: EUR 200,00

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****Examination fee****

- EUR 1,000

****Hints:****

- If you do not pay the examination fee on time, this is considered a waiver of the examination admission.
- If you withdraw an application before the decision, half of the fee will be refunded.

Verfahrensablauf

Before you apply for admission to the examination, please read carefully the "Information sheet on the aptitude test" available on the Internet.

****Binding information****

_ – in case of doubt as to the existence of individual requirements for admission to the examination – _

Please apply in writing to the Hessen Chamber of Tax Consultants for information on whether you meet the requirements for admission to the examination; The required form is available on the website of the Hessen Chamber of Tax Consultants under Steuerberater Steuerberaterprüfung:

- Fill out the application form and compile the necessary supporting documents.
- Submit your application documents to the body named in the form.
- You will receive written information as to whether and which admission requirements you meet.

****Application for admission to examination****

You must submit your application for admission to the aptitude test in writing to the Hessen Chamber of Tax

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Consultants; The required form is available on the website of the Hessen Chamber of Tax Consultants under Steuerberater Steuerberaterprüfung:

- Fill out the application form and compile the necessary supporting documents.
- Submit your application documents to the body named in the form.
- The Chamber of Tax Consultants checks whether the information is complete and correct, if necessary, it obtains further enquiries.
- You will receive a written notification as to whether you are admitted to the examination

****Suitability test****

- The date, place and details of the course of the examination can be found in the written summons.
- In the written exam, you will complete 2 papers under supervision on 2 consecutive days.
- You will receive a written notification of the result of the written examination – if necessary with the invitation to the oral examination.

****Note**** : The result will only be communicated to you in writing, please do not ask by phone or verbally.

If you miss the oral exam without sufficient excuse, the exam as a whole will be deemed to have been failed; otherwise you will receive a catch-up date.

The Hessian Ministry of Finance will issue you with a certificate of passing the examination, with which you can apply for appointment by the Chamber of Tax Consultants.

****Tip:**** If you have any questions or need help with the application, please contact the Hessen Chamber of Tax Consultants
https://verwaltungsportal.hessen.de/leistung?leistung_id=L100001%3A%3A9385725

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	https://verwaltungsportal.hessen.de/leistung?leistung_id=L100001%3A%3A9385725
Bearbeitungsdauer	
Frist	**Application for admission/examination date** With regard to deadlines and exact examination dates, please contact the Hessen Chamber of Tax Consultants.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	<p>If you would like to work as a tax consultant in Hesse:</p> <ul style="list-style-type: none"> • for the binding information and the application for admission to the examination: Steuerberaterkammer Hessen • for the organizational implementation of the audit: Steuerberaterkammer Hessen • an audit committee of the Hessian Ministry of Finance is responsible for the acceptance of the audit, which is organizationally supervised by the Hesse Chamber of Tax Consultants. <p>You can also complete the procedure via the https://www.eah.hessen.de/ https://www.eah.hessen.de/</p>
Zuständige Stelle	
Formulare	A separate platform has been developed for online applications. On the so-called service platform you can submit your applications electronically and much more! You are welcome to get your own impression of the application in advance without registering beforehand. To do this, use the simulation. In order to make full use of the online application, you must first register with the online application process.

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	https://dienstleistungsplattform.hessen.de/ https://dienstleistungsplattform.hessen.de/
Ursprungsportal	Zulassung zur Eignungsprüfung für Hilfeleistungen in Steuersachen beantragen, Applying for admission to the aptitude test for assistance in tax matters