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Apply for family care leave from the employer (part-time work with wage advance)

Heruntergeladen am 30.06.2025

<https://fimportal.de/xzufi-services/10625440/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99107052000000, 99107052000000
Leistungsbezeichnung I	Apply for family care leave from the employer (part-time work with wage advance)
Leistungsbezeichnung II	
Typisierung	6 - Allgemeine Hinweise, nicht spezifische für eine Leistung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt
Leistungsgruppierung	Sozialleistungen (107)
Verrichtungskennung	
SDG-Informationsbereich	

Modul	Sachverhalt
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	https://www.gesetze-im-internet.de/fpfzg/index.html https://www.gesetze-im-internet.de/fpfzg/index.html
Teaser	
Volltext	<p>Family care leave enables you to better reconcile the care of close relatives with your professional activity. In agreement with your employer, you can reduce your working hours to up to 15 hours for a maximum of 2 years. During the care phase, you will receive a wage advance, which you will compensate for later:</p> <ul style="list-style-type: none"> • For example, if you work full-time and halve your working hours during the care phase, you will receive a salary of 75 percent of your previous regular gross income. • To compensate, you work full time again after the care phase, but continue to receive only 75 percent of the salary until the time account is balanced again. <p>Note: There is no legal claim.</p> <p>Protection against dismissal You may not be terminated during the family care period and the follow-up care phase. Dismissal is only possible in special exceptions and with confirmation from the state authority responsible for occupational safety and health. You can find out more about this topic under the following link. https://www.familien-pflege-zeit.de/ https://www.familien-pflege-zeit.de/ </p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Family care leave agreement (for the form see under Applications/Forms) • Salary statement for the last 12 months • Proof of need for long-term care by the nursing care fund or the medical service of the health insurance

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	<ul style="list-style-type: none"> • Proof of taking out family care leave insurance or applying for admission to group insurance taken out by the Federal Office for Family and Civil Society Tasks (BAFzA)
Voraussetzungen	The prerequisite for taking the family care leave is an individual, written agreement with your employer.
Kosten	
Verfahrensablauf	<p>Ask your employer whether the company has the possibility of family care leave. If this is the case, first discuss the framework conditions such as</p> <ul style="list-style-type: none"> • Extent and duration of the reduction in working hours • Working time compensation before and after the care period ("savings" / compensation) • Conclusion of family care leave insurance (employee / employer or application for inclusion in the group insurance contract with the Federal Office for Family Affairs and Civil Society Tasks) <p>If there is agreement on the framework of the family care period, make a written agreement on the family care leave. A form is available on the Internet: www.familien-pflege-zeit.de</p>
Bearbeitungsdauer	
Frist	<ul style="list-style-type: none"> • Maximum care time: 24 months • followed by the follow-up care phase for salary compensation (normally as long as the nursing phase) Note: During a training or fixed-term employment relationship, the family care period can be at most half as long as the entire employment period due to the subsequent salary compensation.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	Your employer

Modul	Sachverhalt
Zuständige Stelle	
Formulare	https://www.wege-zur-pflege.de/familienpflegezeit/service https://www.wege-zur-pflege.de/familienpflegezeit/service
Ursprungsportal	Familienpflegezeit beim Arbeitgeber beantragen (Teilzeitarbeit bei Lohnvorschuss), Apply for family care leave from the employer (part-time work with wage advance)