

99080120006000

Training and screening programs for flight crews and cabin crews Approval

Heruntergeladen am 05.07.2025

<https://fimportal.de/xzufi-services/105369328/B100019>

Modul	Sachverhalt
Leistungsschlüssel	99080120006000
Leistungsbezeichnung I	Training and screening programs for flight crews and cabin crews Approval
Leistungsbezeichnung II	Request approval for training and screening programs for flight and cabin crews and issuance of flight attendant certificates
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Bund
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Genehmigung (6)

Modul	Sachverhalt
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	10.12.2024
Fachlich freigegen durch	Federal Ministry for Digital and Transport Affairs (BMDV)
Handlungsgrundlage	https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A32012R0965 https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=celex%3A32011R1178 https://eur-lex.europa.eu/legal-content/DE/ALL/?uri=celex%3A32012R0290 https://eur-lex.europa.eu/legal-content/DE/TXT/?uri=CELEX%3A32018R1139
Teaser	If you want to introduce or change training and screening programs for flight and cabin crews or issue flight attendant certificates, you need approval from the Federal Aviation Authority.
Volltext	<p>You can apply for approval of new or modified cabin and flight crew training and checking programs if you are</p> <ul style="list-style-type: none"> • a commercial air transport operator (CAT) or • a Cabin Crew Training Organization (CCTO). <p>As a commercial air transport operator (CAT), you can apply for the introduction of and changes to training and checking programs for the following aircraft types:</p> <ul style="list-style-type: none"> • Airplane • Helicopters <p>This concerns the following training and inspection programs:</p> <ul style="list-style-type: none"> • for flight crews: Basic training commander training

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Operator retraining Difference training Qualification of a pilot to operate an airplane or helicopter from any pilot seat Relief of flight crew members during the flight Flights with a pilot under instrument flight rules or at night Evidence-based training Initial Crew Resource Management (CRM) Operational training, recurrent training and review Other training (e.g. base training)

- for cabin crew: Basic training Operator retraining Difference training Induction training Recurring training Refresher training Training for senior cabin crew members (SCCM) Training for flight operations with only one flight attendant (Single CCM) other training

As a Cabin Crew Training Organization (CCTO), you can apply for the following in the area of training and review programs for cabin crews:

- Introduction or changes to the training program Basic training

You require further approvals if you

- want to have synthetic flight training devices, such as simulators or FSTDs, recognized.
- introduce or expand alternative training and qualification programs for flight crews (ATQP).
- want to issue flight attendant certificates. You will receive approval for the issue of cabin crew attestations if you apply for them as part of the introduction or modification of cabin crew training and checking programs, the Federal Aviation Office has already approved the basic training for cabin crew and you apply for them independently of training and checking programs. You can reorder additional forms for cabin crew attestations.

Erforderliche Unterlagen

Approval for training and checking programs for flight crews:

- OM-D Training Manual
- Training programs

Amendments for flight crew training and checking

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programs:

- OM-D Training Manual
- Training programs
- Verification documents for revisions (e.g. Record of Revision, Compliance List, etc.)

Approval for training and inspection programs for cabin crews:

- OM-D Training Manual
- Training programs

Amendments for cabin crew training and review programs:

- OM-D Training Manual
- Training programs
- Verification documents for revisions (e.g. Record of Revision, Compliance List, etc.)

Approval to introduce an alternative training and qualification program for flight crews (ATQP):

- List of trainers and examiners
- Implementation planning
- Section from the OM-D

Approval to expand an alternative training and qualification program for flight crews (ATQP):

- Supporting documentation for the extension

Recognition of synthetic flight training devices in the context of the approval of flight crew training and checking programs:

- Qualification according to EU standards
ATO-Certificate of the training facility, if a European Aviation Authority has qualified the simulator operator accordingly FSTD Qualification-Certificate (according to EASA CS-FSTD) of the synthetic flight training device and the associated, standardized FSTD Evaluation Report, if another European Aviation Authority but not yet the LBA has qualified the flight training device

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accordingly

- Qualification according to other standards ATO
- Certificate of the training organization FSTD
- Qualification Certificate of the synthetic flight training device and the associated standardized FSTD
- Evaluation Report

in general:

- Other documents relevant to the application

Voraussetzungen

- Your company is based in Germany.
- The application for flight crews can only be submitted by CAT operators. in the area of cabin crew and flight attendant certificates is only possible through CAT operators or a cabin crew organization (CCTO). in the area of Alternative Training and Qualification Program (ATQP) is only possible through CAT operators.
- As a CAT operator, you must present or apply for an AOC (Air Operator Certificate).

Kosten

Gebühr: 100€ - 2.000€
 The Aviation Administration Cost Ordinance (LuftkostV) provides information on the exact amounts. You will receive a notification with a QR code for payment.

Verfahrensablauf

You can apply for a permit online, by e-mail, by post or by fax.

Online application:

- Go to the federal portal and open the online application. This will guide you step by step through the required information and necessary documents.
- Upload the required documents as a file or make them available as a download link and submit the application.
- If anything is unclear or information is missing, the Luftfahrt-Bundesamt will contact you.
- The Luftfahrt-Bundesamt will check whether the requirements have been met and will send you a decision, a notification of costs, a certificate of approval for the initial approval, a new approval certificate in the event of changes.
- You pay the fees.

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Application by e-mail:

- Go to the federal portal and open the online application. This will guide you step by step through the required information and necessary documents.
- Save the application and send it together with the required documents by e-mail to the Luftfahrt-Bundesamt.
- The next steps are the same as for the online application.

Application by post or fax:

- Call up the federal portal and open the online application. This will guide you step by step through the information and documents required.
- Print out the application and send it together with the required documents by post or fax to the Luftfahrt-Bundesamt.
- The next steps are the same as for the online application.

Bearbeitungsdauer

1 - 12 Woche(n)
 Initial approval
 1 - 12 Woche(n)
 Changes

Frist

1 Monat(e)

**weiterführende
Informationen**
Hinweise
Rechtsbehelf

- Contradiction You can lodge an appeal against this decision within one month of notification.

Kurztext

- Training and screening programs for flight crews and cabin crews Approval
- required for: Flight crew and cabin crew training and checking programs Issuance of flight attendant certificates
- concerns: Approval for new or amended cabin crew and flight crew training and checking programs Approval of synthetic flight training devices (simulator,

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FSTD) for airplanes and helicopters as part of new or amended training and check programs for flight crews
Introduction or expansion of an alternative training and qualification program for flight crews (ATQP)
Authorization to issue flight attendant certificates
Ordering of flight attendant certificate forms

- Permits can be applied for online
- Costs: 100.00 to 2,000.00 EUR
- Processing time: variable and depends on the scope of the examination
- Responsible: Luftfahrt-Bundesamt

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal

Training and screening programs for flight crews and cabin crews Approval, Schulungs- und Überprüfungsprogramme für Flugbesatzungen und Kabinenbesatzungen Genehmigung