

99138011060000

Energieeffizienz-Expertenliste

Eintragung

Heruntergeladen am 09.06.2025

<https://fimportal.de/xzufi-services/101149384/B100019>

Modul	Sachverhalt
Leistungsschlüssel	99138011060000
Leistungsbezeichnung I	Energieeffizienz-Expertenliste Eintragung
Leistungsbezeichnung II	Apply for registration as an expert in the energy efficiency expert list
Typisierung	1 - Bund: Regelung und Vollzug
Quellredaktion	Bund
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Eintragung (60)
SDG-Informationsbereich	nicht SDG-relevant
Lagen Portalverbund	Anmeldepflichten (2010100), Eintragung in Register (2020100)

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	09.09.2021
Fachlich freigegeben durch	Federal Ministry for Economic Affairs and Energy (BMWi)
Handlungsgrundlage	none
Teaser	If you want to register as an expert in the energy efficiency expert list, you can submit an application under certain conditions.
Volltext	<p>The energy efficiency expert list serves to ensure a high level of professional qualification of the experts participating in the building promotion programmes of the Federal Ministry for Economic Affairs and Energy (BMWi). The experts are involved in the process of energy consulting as well as the planning and implementation of energy efficiency measures in buildings within the framework of the funding programmes.</p> <p>The aim of these funding programmes, which are implemented on behalf of the BMWi by the Kreditanstalt für Wiederaufbau (KfW) or the Federal Office of Economics and Export Control (BAFA), is to increase energy efficiency and the share of renewable energies in the renovation and new construction of residential and non-residential buildings.</p> <p>The programmes at KfW include:</p> <ul style="list-style-type: none"> • until 30 June 2021: "Energy-efficient construction and refurbishment" programme group • from July 2021: Federal funding for efficient buildings - residential / non-residential buildings (BEG WG and BEG NWG; loan and grant variants in each case) and individual measures (BEG EM loan variant). <p>The programmes at BAFA include:</p>

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- Energy advice for residential buildings,
- since January 2021: Energy advice for non-residential buildings, installations and systems,
- since January 2021: Federal support for efficient buildings - individual measures (BEG EM; grant variant).

You must register on the dena (Deutsche Energie-Agentur GmbH) website to create an application as an expert. When doing so, you must select a registration category. Depending on the registration category, you must provide evidence of the relevant qualification.

You submit your application for registration as an expert in the energy efficiency expert list to dena (Deutsche Energie-Agentur GmbH) in writing by e-mail, fax or post.

Notice:

In order to submit an application for the KfW funding programmes "Energy-efficient construction and refurbishment - residential buildings", you must, since 1.6.2014, be registered in the energy efficiency expert list of the federal funding programmes.

In order to submit an application for the KfW funding programmes "Energy-efficient construction and refurbishment - non-residential buildings", you must, since 1.11.2020, be registered in the energy efficiency expert list of the federal funding programmes, provided that you are a master craftsman or technician.

In order to be able to submit an application for the federal funding programmes for efficient buildings (BEG WG, BEG NWG, BEG EM), you must be registered in the energy efficiency expert list of the federal funding programmes.

Erforderliche Unterlagen

When submitting your application, you must

- as a rule, a degree in accordance with § 88 GEG and

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an additional qualification (further training, teaching activity, reference),

- if applicable, eligibility to apply to BAFA and
- a liability insurance

Notice:

The required qualification differs depending on the registration category.

Voraussetzungen

An application for registration in the list of experts may be submitted by:

- natural persons,
- energy consultants and
- experts in energy-efficient construction and renovation.

The following may not submit an application:

- Companies and
- consumers.

Further requirements result from the registration categories and can be found in the rule book, which is available for download on the website of the expert list.

Kosten

- For the examination of the prerequisites for registration, a one-off registration fee of EUR 100.00 is payable per module in the year of registration. If the registration is made via references, an additional EUR 200.00 is charged for the examination.
- In addition, an annual fee of EUR 120.00 is charged for one module or EUR 170.00 for two modules. This will be invoiced annually from the time of activation.
- If experts have offices at several locations, they can enter these as secondary addresses (maximum 4 per expert) in the user account. Upon activation, costs of EUR 10.00 per secondary address will be charged

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annually.

- Members of a network partner will find out the costs from the network partner.

Hint:

The statutory value-added tax will be added to the costs.

Verfahrensablauf

You must create your application for registration on the website of the Deutsche Energie-Agentur GmbH (dena) and then submit it to dena.

- Register for a user account on dena's website.
- Enter all the required data.
- Select a registration category.
- Upload all the required documents online in the user account or send them to dena by e-mail, fax or post.
- If necessary, upload the required documents from reference projects exclusively in the user account.
- Create an application for registration as an expert online in the user account on the dena website.
- Sign the application and send it to dena by e-mail, fax or post.
- After checking your documents, dena will decide whether to activate your entry.
- If your entry is approved, you will receive confirmation by e-mail.
- If your application is rejected, you will receive an e-mail from dena telling you to log in to your user account. There you can read which requirements you have not fulfilled.

Bearbeitungsdauer

- For the processing of the application: usually 2 weeks

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- For submitting missing evidence after rejection of the entry: 6 months
- After expiry of the time limit, the application shall be withdrawn for the registration category or categories for which evidence is missing.
- No information will be given on the expiry of the time limit.
- To object to a non-registration: 1 month after receipt of the decision
- The objection must be submitted in writing by post, fax or e-mail and must

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	state the grounds on which it is based. • Registration period: 1 year after receipt of the decision. • Every 3 years further proofs have to be submitted (proofs of practice and / or further education - see rule booklet).
weiterführende Informationen	https://www.energie-effizienz-experten.de/ https://www.energie-effizienz-experten.de/fuer-experten/weitere-informationen https://www.energie-effizienz-experten.de/fileadmin/user_upload/Qualifizierte_Expertenliste_Landingpage/Regelheft_Expertenliste.pdf
Hinweise	
Rechtsbehelf	• Contradiction
Kurztext	<ul style="list-style-type: none"> • Energy efficiency expert list registration <ul style="list-style-type: none"> • Application for registration as an expert in the Energy Efficiency Expert List <ul style="list-style-type: none"> • The list of experts serves to ensure a high level of professional qualification of the experts participating in the funding programme. • a user account must be created on the dena (Deutsche Energie-Agentur GmbH) website in order to submit an application <ul style="list-style-type: none"> • can make a request: <ul style="list-style-type: none"> • Natural persons, • energy consultants • Experts in energy-efficient construction and refurbishment • can not make a request: <ul style="list-style-type: none"> • Companies • consumers • Information provided by: German Energy Agency (dena) <ul style="list-style-type: none"> • Application via: Application must be made in writing by post, fax or e-mail to Deutsche Energie-Agentur GmbH (dena). • responsible: Deutsche Energie-Agentur GmbH (dena)
Ansprechpunkt	
Zuständige Stelle	
Formulare	<ul style="list-style-type: none"> • Forms: yes • Online procedure possible: no

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- Written form necessary: no
- Personal appearance: no

Notice:

The application for registration as an expert in the energy efficiency expert list must be prepared in advance on the website and then submitted in writing by e-mail or by post
<https://www.energie-effizienz-experten.de/>

Ursprungsportal

Energieeffizienz-Expertenliste Eintragung,
 Energieeffizienz-Expertenliste Eintragung