

99050166261000

Notification of a change of manager, branch manager or legal representative for real estate agents, loan brokers, property developers, construction supervisors and residential property managers Acceptance

Heruntergeladen am 11.06.2025

<https://fimportal.de/services/99050166261000>

Modul	Sachverhalt
Leistungsschlüssel	99050166261000
Leistungsbezeichnung I	Notification of a change of manager, branch manager or legal representative for real estate agents, loan brokers, property developers, construction supervisors and residential property managers Acceptance
Leistungsbezeichnung II	As a real estate agent, loan broker, property developer, building supervisor and residential property manager Show changes
Typisierung	2b - Bundesauftragsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug

Modul	Sachverhalt
Quellredaktion	Baustein Leistungen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Trade (individuell, 050)
Verrichtungskennung	Entgegennahme (261)
SDG-Informationsbereich	nicht SDG-relevant
Lagen Portalverbund	Mitarbeiterbezogene Meldepflichten (2030400), Aus-, Weiterbildung und Sachkunde (2030300), Erlaubnisse und Genehmigungen (2010400)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.09.2024
Fachlich freigegeben durch	Ministry of Economic Affairs, Industry, Climate Protection and Energy of the State of North Rhine-Westphalia
Handlungsgrundlage	https://www.gesetze-im-internet.de/gewo/_34c.html https://www.gesetze-im-internet.de/gewo_34cdv/_9.html
Teaser	If you hold a license for real estate agents, loan brokers, construction supervisors, property developers or residential property managers, you must notify the competent authority of the person/representative responsible for managing the business.
Volltext	If you are the holder of a license for real estate agents, loan brokers - with the exception of contracts in accordance with Section 34i (1) sentence 1 of the Trade, Commerce and Industry Regulation Act and building society loan agreements -, construction supervisors, property developers or residential property managers, you must notify the competent authority of the persons appointed to manage the

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business or the branch office. In the case of legal entities (e.g. GmbH, AG), this also applies to the persons appointed to represent them.

According to § 34c Para. 2 GewO, the issued license requires the reliability of the relevant persons. The relevant persons are the management of the business or branch office and, in the case of legal entities, the persons appointed to represent them. The revocation of the license must therefore be considered if these persons subsequently become unreliable or if other unreliable persons subsequently join the business.

The notification and the documents to be submitted serve to check the reliability of the above-mentioned relevant persons.

Erforderliche Unterlagen

The following must be provided for the person concerned:

- Name
- Name at birth, if different from the surname,
- first names,
- nationality,
- date of birth,
- place of birth,
- address of the person concerned.

Voraussetzungen

In order for the trader to fulfill the notification obligation under Section 9 MaBV, he or she must immediately notify the competent authority of the new person concerned (see above).

Kosten

Is based on the respective administrative fee schedule of the federal state or on the fee statutes of the authorities responsible under federal state law.

Verfahrensablauf

You can submit your notification in writing or electronically.

Once you have submitted the notification, the competent authority will check whether all requirements for notification in accordance with Section 9 MaBV have been met.

If all the data required under Section 9 sentence 3

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	MaBV has been submitted without delay, you have fulfilled your obligation to notify.
Bearbeitungsdauer	
Frist	The trader must make the notification in accordance with Section 9 MaBV immediately after the appointment of the manager of a business or branch office or, in the case of a legal entity, when a person authorized to represent it changes.
weiterführende Informationen	
Hinweise	In the case of written or electronic notification, you may (depending on the practice of the competent authority) receive an acknowledgement of receipt of your notification promptly, provided that the notification form has been filled out completely and correctly and the required documents are available.
Rechtsbehelf	Appeal (appeal may be excluded depending on state law), administrative court action
Kurztext	<ul style="list-style-type: none"> • Notification of a change of manager, branch manager or legal representative for real estate agents, loan brokers, developers, construction supervisors and residential property managers Acceptance <ul style="list-style-type: none"> • Legal representative for real estate agents, loan brokers (except in cases of § 34i GewO) • Holders of a license for real estate brokers, loan brokers (except in cases of Section 34i GewO and building society loan agreements), building supervisors, property developers and residential property managers must notify the competent authority of the person responsible for managing the business or branch office and, in the case of legal entities, the person appointed to represent them • The trader fulfills the notification obligation under Section 9 MaBV if the notification is made to the competent authority immediately after the person concerned joins the company. • The necessary information must be provided to enable verification of reliability • Competent authority: Responsibility depends on the respective state law

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Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	